

# CONTRACT FILES

ORDER FOR SUPPLIES OR SERVICES										PAGE 1 OF 6	
1. CONTRACT/PURCH ORDER/AGREEMENT NO. F33657-95-D-2965			2. DELIVERY ORDER/ CALL NO. 0014		3. DATE OF ORDER/CALL (YYYYMMDD) <b>DEC 21 1999</b>		4. REQUISITION/PURCH REQUEST NO. SEE SECTION G		5. PRIORITY DO-A1		
ASC/CDS CODE <b>FA8622</b> USAF/AFMC ASC/CDS BLDG 16, AREA B 2275 D. STREET WRIGHT PATTERSON AFB OH 45433-7233 STAFFAN L. RONALD (937) 255-7003 X4656 Ronald.Staffan@wpafb.af.mil			7. ADMINISTERED BY (if Other than 6) CODE <b>S3605A</b> DCMC DAYTON AREA C BUILDING 30 1725 VAN PATTON DRIVE WRIGHT-PATTERSON AFB OH 45433-5302 SCD: C PAS: (NONE)			8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)					
9. CONTRACTOR CODE <b>9J721</b> MODERN TECHNOLOGIES CORPORATION NAME AND ADDRESS 4032 LINDEN AVENUE DAYTON OH 45432 (937) 252-9199			FACILITY		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE 12. DISCOUNT ITEMS N 13. MAIL INVOICES TO ADDRESS IN BLOCK SEE BLOCK 15 (PAYMENT OFFICE)			11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED WOMEN-OWNED			
14. SHIP TO CODE SEE SCHEDULE			15. PAYMENT WILL BE MADE BY CODE <b>SC1018</b> DFAS-CO/NEW DOMINION DIVISION P O BOX 182041 COLUMBUS OH 43218-2041			MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.					
16. DELIVERY/ CALL <input checked="" type="checkbox"/> This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract. TYPE OF ORDER PURCHASE ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.											
NAME OF CONTRACTOR SIGNATURE TYPED NAME AND TITLE DATE SIGNED (YYYYMMDD) If this box is marked, supplier must sign Acceptance and return the following number of copies:											
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE See Section G											
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/SERVICES				20. QUANTITY ORDERED/ACCEPTED*		21. UNIT	22. UNIT PRICE		23. AMOUNT
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA DBAKER <i>Dean F. Baker</i> 17 Dec 99 BY: CONTRACTING/ORDERING OFFICER				25. TOTAL \$342,491.61		29. DIFFERENCES	
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED						27. SHIP NO.		28. D.O. VOUCHER NO.		30. INITIALS	
DATE SIGNATURE AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE 36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT. DATE SIGNATURE AND TITLE OF CERTIFYING OFFICER						32. PAID BY <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		33. AMOUNT VERIFIED CORRECT FOR			
						32. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		34. CHECK NUMBER			
								35. BILL OF LADING			
37. RECEIVED AT		38. RECEIVED BY (Print)		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.	

1. This delivery order 0014 is issued pursuant to H-013 entitled "Orders" of the basic contract F33657-95-D-2965. The contractor shall provide effort in accordance with the Statement of Work (SOW), "FOR THE SPECIAL OPERATIONS FORCES PROGRAM OFFICE COST/SCHEDULE MANAGEMENT AND ANALYSIS SUPPORT TO THE TSSAM LITIGATION SUPPORT MISSION" at a ceiling amount of \$342,491.61.

2. SECTION B: The Supplies/Services Schedules are set forth on page 3 hereto.

3. SECTION G: Appropriation and Accounting Classification data is set forth on pages 3 and 4 hereto.

4. SECTION H

CLIN 0001 is partially funded and is subject to SCR clause 5352.232-9305 entitled "LIMITATION OF GOVERNMENT OBLIGATION". For this item, the sum of \$177,200.00 of the total price of \$314,630.36 is presently available for payment and allotted to this order to cover performance through 19 May 00.

5. SECTION I

CLIN 0005 is partially funded and is subject to FAR clause 52.232-22 entitled "LIMITATION OF FUNDS". For this item, the sum of \$4,800.00 of the total price of \$27,861.25 is presently available for payment and allotted to this contract to cover performance through 19 May 00.

6. SECTION J, list of attachments is set forth on page 6 hereto.

ITEM	SUPPLIES OR SERVICES	Qty Purch Unit	Unit Price Total Item Amount
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0001			\$314,630.36
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*Noun:* COST/SCHEDULE MANAGEMENT AND ANALYSIS  
SUPPORT TO THE TSSAM LITIGATION SUPPOR

*ACRN:* AA

*Security:* U

*Contract type:* Y - TIME AND MATERIALS

*Completion Date:* 26 SEP 2000

*Descriptive Data:*

a. The Contractor shall provide Cost/Schedule Management and Analysis Support to the TSSAM Litigation Support Mission in accordance with the Statement of Work (SOW), dated 10 November 99, Section J, Atch 1. Partial funding in the amount of \$177,200.00 is hereby obligated which covers all items through 19 May 2000. Funds in the amount of \$137,430.36 remain to be obligated.

b. Listed below are the negotiated labor categories and corresponding labor hours for each category:

YEAR 5

CONTRACTOR	LABOR CATEGORY	ESTIMATED HOURS
PRIME (OFF-SITE)	MANAGER	20
PRIME (ON-SITE)	SENIOR ANALYST/PL	1536
PRIME (ON-SITE)	SENIOR ANALYST	1616
PRIME (ON-SITE)	ANALYST	1536
SUB (ON-SITE)	SENIOR ANALYST/PL	1564
TOTAL HOURS		6272

0002			NSP
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*Noun:* DATA-EXHIBIT A

*ACRN:* AA

*Security:* U

*Contract type:* Y - TIME AND MATERIALS

*Completion Date:* 26 SEP 2000

*Descriptive Data:*

Data in accordance with Contract Data Requirements List (CDRL), DD Form 1423 dated 2 Nov 1999, attached hereto as Exhibit A. The price of this CLIN is included in the price of CLIN 0001 above.

ITEM	SUPPLIES OR SERVICES	Qty	Unit Price
		Purch Unit	Total Item Amount

0005			\$27,861.25
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<i>Noun:</i>	TRAVEL AND COMPUTER SERVICES
<i>ACRN:</i>	AA
<i>Security:</i>	U
<i>Contract type:</i>	S - COST
<i>Completion Date:</i>	26 SEP 2000
<i>Descriptive Data:</i>	

Travel and Computer Services in support of CLIN 0001 above. Partial funding in the amount of \$4800.00 is hereby obligated which covers all items through 19 May 2000. Funds in the amount of \$23,061.25 remain to be obligated.

ACRN	Appropriation/Lmt Subhead/Supplemental Accounting Data	Obligation Amount
AA	57 03400 300 4720 2BZ001 040000 592IA 72806F 503000 F03000	\$182,000.00
	<i>Funding breakdown:</i> On CLIN 0001: \$177,200.00	
	On CLIN 0002: \$0.00	
	On CLIN 0005: \$4,800.00	
	<i>PR/MIPR:</i> GLUAF007205000 \$182,000.00	
	<i>Descriptive data:</i>	
	The Accounting classification line as it reads on AFMC Form 36 reads as follows:	
	5703400 300 4720 2BZ001 040000 592IA 72806F 503000 F03000	

DOCUMENT	PGS	DATE	TITLE
EXHIBIT A	2	02 NOV 1999	CONTRACT DATA REQUIREMENTS LIST (CDRL)
ATTACHMENT 1	5	10 DEC 1999	STATEMENT OF WORK (SOW), ENTITLED "SPECIAL OPERATIONS FORCES PROGRAM OFFICE COST/SCHEDULE MANAGEMENT AND ANALYSIS SUPPORT TO THE TSSAM LITIGATION SUPPORT MISSION".
ATTACHMENT 2	8	05 NOV 1999	DD FORM 254 - CONTRACT SECURITY CLASSIFICATION

**17. PRICE GROUP**

**18. ESTIMATED  
TOTAL PRICE**





12/10/99

**STATEMENT OF WORK**  
**FOR THE**  
**SPECIAL OPERATIONS FORCES**  
**PROGRAM OFFICE**  
**COST/SCHEDULE MANAGEMENT AND ANALYSIS SUPPORT**  
**TO**  
**THE TSSAM LITIGATION SUPPORT MISSION**

12/10/99

## **1. Objective**

The objective of this delivery order is to provide specialized cost/schedule research support and assistance to the Special Operations Forces Program Office's Tri-Service Standoff Attack Missile (TSSAM) Litigation Support Office, ASC/LUA. The program managers within TSSAM will use the support to enhance their ability to perform critical tasks and effectively manage the litigation with The Northrop Grumman Military Aircraft Division (NGMAD) and the Department of Justice (DoJ).

## **2. Scope**

The contractor shall provide cost/schedule research support assistance to TSSAM for all areas of program cost/budget analysis, schedule analysis and schedule creation and management. The contractor shall provide support for schedule networking for sustainment of litigation support activities for the Air Force. The contractor shall develop, analyze and maintain a master integrated program schedule for TSSAM litigation. The contractor shall support program cost analysis, estimating and programmatic / analytical management support.

## **3. Detailed Requirements**

The contractor shall perform, but not be limited to, the following types of activities: Program integration, analysis of TSSAM schedules and costs, preparation of presentation materials, review and analysis of program documents and other tasks and activities as listed under section 3.1. Contractor personnel shall have experience in major DoJ claim litigation support.

### **3.1 Management Support**

The contractor shall provide qualified personnel to give integration, communication, coordination, organization, and planning expertise to the TSSAM litigation support as outlined in the following paragraphs.

#### **3.1.1 Reviews**

The contractor shall support, plan for, coordinate, and participate in integration program reviews such as, but not limited to, the following types: executive reviews, readiness reviews, technical reviews, requirements reviews, working groups, management reviews, etc.

#### **3.1.2 Studies and Analyses**

Conduct studies and analyses for the identification and resolution of program problems or issues and to support and assist in the development of program documentation such as support plans, Integrated Master Schedules, and other program plans, strategies, schedules, or agreements necessary for efficient program management.

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### **3.1.3 Schedule Networking, and Schedule Assessments**

The contractor shall assist in milestone planning, tracking, and schedule assessment. Assistance shall include the development and maintenance of specific task or project-oriented program schedule reviews and assessments, as determined by the program managers/integrated product teams. The contractor shall update, analyze, and maintain the TSSAM Program Master Schedule which tracks the progress of the various ongoing litigation support activities. Schedule networking efforts will address the following areas: network statusing, generation of network graphics, and assignment of realistic duration and relationships to network elements. The contractor may be required to research, analyze and document the history of Monte Carlo based risk assessments that were performed during the Engineering, Management, and Development (EMD) phase of TSSAM in support of litigation activities. In addition, the contractor shall collect, analyze, and document history pertaining to allegations in claim that the government negatively impacted the plaintiff's program schedule. Also, analyze and answer to the scheduling on the Delay and Disruption Complaint.

### **3.1.4 Documentation Review**

The contractor shall support research, analysis and assessment of program financial documentation and funding.

### **3.1.5 Metrics**

Contractor shall assist in developing, tracking, analyzing, maintaining and reporting office performance measures.

### **3.1.6 Program Briefings**

Support program briefings and reports by gathering information, preparing charts, and other support as required (CDRL A0001).

### **3.1.7 Program Processes**

The contractor shall support any surveillance and audits of the TSSAM Plaintiff. The contractor shall assist in the development, support, and continuous improvement of program financial management and scheduling processes.

## **4. GENERAL AND SPECIAL REQUIREMENTS**

### **4.1 Data**

The contractor shall provide overall status reviews to ASC/CDS every quarter. These reviews shall identify all ongoing task orders with associated schedules and expenditures to date, describe planned actions, and describe difficulties encountered in performing work (CDRL A0002).

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## **4.2 Work Locations**

Work in support of this delivery order shall be performed primarily at the TSSAM office, Area B, Bld 16 Rooms 0101, 0025, and 0013 WPAFB, OH. Some travel by contractor personnel may be required to support reviews, conferences, and meetings.

### **4.2.1 Period of Performance**

Performance shall be from 15 Dec 1999 through 26 Sept 2000. The TSSAM facility will be opened to personnel from 06:30AM to 12:30AM daily. The contractor shall observe the same holidays as the federal government.

## **4.3 Non-Disclosure Agreements**

Non-disclosure agreements shall be accomplished by the contractor prior to access to litigation sensitive or proprietary data, information, or documents. Contractor involvement on source selection activities shall be in a non-decision making role only.

## **4.4 Technical Integration**

The contractor shall work under the functional guidance/task integration of the contractor designated in writing by ASC/LU as the Contract Issues Resolution Team (CIRT) Technical Coordinator.

## **4.5 Security Clearance Requirements**

TSSAM is a special access program. Documents within the Program Office and NGMAD are for the large part classified in accordance with Special Access procedures. Contractor personnel shall possess a Secret/SAR security clearance updated within the last five years in order to have access to this data. The contractor shall strictly comply with all applicable security regulations in performance of his duties including proper marking of any material he produces. Contractor personnel appointed by the TSSAM Program Manager shall perform access/exit and escort duties.

## **4.6 Travel**

The contractor shall travel, when authorized, to participate in meetings and reviews to accomplish assigned tasking. Such travel will be only as directed and coordinated through the Functional Area Evaluator (FAE). The FAE for the government shall be notified within ten days in advance for all contractor travel to other contractor facilities and/or government organizations in order to obtain authorization.

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**4.7 ADPE Equipment Custodian Requirements:** Upon request by the government program manager, the contractor shall identify currently assigned personnel to assume the duties as primary and alternate ADPE equipment custodian. Contractors shall perform the duties according to the duties listed in the Air Force Instruction (AFI) 33-112, AFMC AFI 33-112 Supplement 1 and other regulations and policies downward directed by HQ AFMC MAJCOM Equipment Control Officer. The AFI 33-112 clearly states who is responsible and accountable for the equipment and per AFI 33-112, paragraph 6.3. The Communications and Information Systems Officer (CSO) is the accountable officer for all equipment listed in their assigned Information Processing Management System (IPMS) account. Paragraph 7 states the Organization Commander is responsible for all computer systems assigned to their unit. Paragraph 11.12 states the EC is to notify the organizational commander to appoint an investigating official to begin a Report of Survey (ROS) process for any loss, damage, or destruction of computer systems. The ROS officer makes the decision who is responsible, or if anyone is liable for equipment. The contractors do not own the equipment, or do not control the equipment in any way. They are just performing the duties of the ECO or EC.

**5. APPROVAL OF PURCHASES:** Not applicable

<b>DEPARTMENT OF DEFENSE</b> <b>CONTRACT SECURITY CLASSIFICATION SPECIFICATION</b>  <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort)</i>				<b>1. CLEARANCE AND SAFEGUARDING</b> a. FACILITY CLEARANCE REQUIRED <b>SECRET</b> b. LEVEL OF SAFEGUARDING REQUIRED N/A			
<b>2. THIS SPECIFICATION IS FOR:</b> <i>(X and complete as applicable)</i>				<b>3. THIS SPECIFICATION IS:</b> <i>(X and complete as applicable)</i>			
<input checked="" type="checkbox"/> a. PRIME CONTRACT NUMBER F33657-95-D-2965/0014 Exp 27 Sep 00		<input checked="" type="checkbox"/> a. ORIGINAL <i>(Complete date in all cases)</i> Date (YYMMDD) 99 11 05					
b. SUBCONTRACT NUMBER		b. REVISED <i>(Supersedes all previous specs)</i>		Revision No. Date (YYMMDD)			
c. SOLICITATION OR OTHER NUMBER		DUE Date (YYMMDD)		c. FINAL <i>(Complete Item 5 in all cases)</i> Date (YYMMDD)			
<b>4. IS THIS A FOLLOW-ON CONTRACT?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under <u>F33657-97-D-2965/0010</u> <i>(Preceding Contract Number)</i> is transferred to this follow-on contract							
<b>5. IS THIS A FINAL DD FORM 254?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's requested dated _____, retention of the identified classified material is authorized for the period of _____							
<b>6. CONTRACTOR</b> <i>(Include Commercial and Government Entity (CAGE) Code)</i>							
a. NAME, ADDRESS, AND ZIP CODE Modern Technologies Corporation 4032 Linden Avenue Dayton, OH 45432		b. CAGE CODE 9J721		c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i> DSS (OMW) 610 SOUTH CANAL, ROOM 800 CHICAGO IL, 60607-4599			
<b>7. SUBCONTRACTOR</b>							
a. NAME, ADDRESS, AND ZIP CODE  N/A		b. CAGE CODE  N/A		c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i>  N/A			
<b>8. ACTUAL PERFORMANCE</b>							
a. LOCATION  N/A		b. CAGE CODE		c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i>  N/A			
<b>9. GENERAL IDENTIFICATION OF THIS PROCUREMENT</b> This action is to secure A&AS schedule management and analysis support for the Tri-Service Stand-Off Attack Missile (TSSAM)							
<b>10. THIS CONTRACT WILL REQUIRE ACCESS TO:</b>							
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION		YES	NO	<b>11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:</b>			
b. RESTRICTED DATA			<input checked="" type="checkbox"/>	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY			
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION			<input checked="" type="checkbox"/>	b. RECEIVE CLASSIFIED DOCUMENTS ONLY			
d. FORMERLY RESTRICTED DATA			<input checked="" type="checkbox"/>	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL			
e. INTELLIGENCE INFORMATION			<input checked="" type="checkbox"/>	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE			
(1) Sensitive Compartmented Information (SCI)			<input checked="" type="checkbox"/>	e. PERFORM SERVICES ONLY			
(2) Non-SCI		<input checked="" type="checkbox"/>		f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES			
f. SPECIAL ACCESS INFORMATION		<input checked="" type="checkbox"/>		g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER			
g. NATO INFORMATION			<input checked="" type="checkbox"/>	h. REQUIRE A COMSEC ACCOUNT			
h. FOREIGN GOVERNMENT INFORMATION		<input checked="" type="checkbox"/>		i. HAVE TEMPEST REQUIREMENTS			
i. LIMITED DISSEMINATION INFORMATION			<input checked="" type="checkbox"/>	j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS			
j. FOR OFFICIAL USE ONLY INFORMATION		<input checked="" type="checkbox"/>		k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE			
k. OTHER <i>(Specify)</i>			<input checked="" type="checkbox"/>	l. OTHER <i>(Specify)</i> Notification of Government Security Activity is required			

**12. PUBLIC RELEASE.** Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate Government authority. Proposed public releases shall be submitted for approval prior to release

☐ Direct ☒ Through (Specify):

ASC/PA, 1865 4th Street, Suite 15, WPAFB, OH 45433-7129. All requests for public release of information shall go through ASC/PA TO ASC/LUA.

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) for review.  
In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

**13. SECURITY GUIDANCE.** The security classification guidance need for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guidelines/extracts reference herein. Add additional pages as needed to provide complete

- a. Ref Blk 10e(2) & 10h: General Intelligence Material/Foreign Disclosure applies. See addendum.
- b. Ref Blk 10f: Special Access Requirements apply. See contract clause for details.
- c. Ref Blk 10j: FOUO applies. See addendum.
- d. Ref Blk 11a: Releasing contractor or Government activity will furnish complete classification guidance for the service to be performed. Contractor performance is limited to ASC/LUA. Bldg 16, WPAFB, OH 45433-7634.
- e. Ref Blk 11i: EMSEC requirements apply. For on base performance EMSEC requirements are incumbent on the government.
- f. Ref Blk 11L: The Notification of Government Security Activity and Visitor Group Security Agreement clause applies. See contract clause for further details.
- g. Security Requirement and guidance are established by the National Security Operating Manual (NISPOM), January 1995, the NISPOM Supplement (NISPOMSUP) February 1995, the DoD Overprint to the NISPOM Supplement, 14 January 1998 and the TSSAM Security Classification Guide, 7 November 1994. Violations of these directives may result in the suspension or removal of access which may be grounds for contract default.
- h. The contractor will assist SAF/AQ-OLA in all security management aspects of the TSSAM facility and operation at WPAFB, OH., using security directives defined in para 13 above.
- i. Ref Blk 10a: COMSEC requirements apply. See DOD 5220.22-S for details.
- j. FAE: Ms. Susan A. Fenske, ASC/LUA, (937) 255-2197, 2275 D Street, Bld.16 Area B, Room 0101, WPAFB OH.
- k. FAC: Lt Gil Griffin, ASC/CDSY, (937) 255-1783 x 4660, 2275 D Street, Suite 21, WPAFB, OH 45433-7283

**14. ADDITIONAL SECURITY REQUIREMENTS.** Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify ☒ Yes ☐ No the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed)

Ref Blk 10f: Special Access Requirement/Procedures apply. SAF/AQ-OLA, WPAFB, will maintain overall security cognizance for all program material.

**15. INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.) ☒ Yes ☐ No

Ref Blk 11L: Contractor performance will occur solely at WPAFB, OH. DSS is relieved of all inspection responsibilities for the contractor performance on the installation. SAF/AQ-OLA will maintain security oversight.

**16. CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL DIANE F. BAKER	b. TITLE CONTRACTING OFFICER	c. TELEPHONE (Include Area Code) (937)-255-7003 ext 4645
--	---------------------------------	---

d. ADDRESS (Include Zip Code)  
ASC/CDS  
2275 D. Street, Suite 21  
WPAFB, OH 45433-7283

e. SIGNATURE  
*Diane F Baker*

ASC/SYS  
COORDINATION  
PC-ONLY

**17. REQUIRED DISTRIBUTION**

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | a. CONTRACTOR   |
| <input checked="" type="checkbox"/> | b. SUBCONTRACTOR  |
| <input checked="" type="checkbox"/> | c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR          |
| <input checked="" type="checkbox"/> | d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION |
| <input checked="" type="checkbox"/> | e. ADMINISTRATION CONTRACTING OFFICER                             |
| <input checked="" type="checkbox"/> | f. OTHERS AS NECESSARY  |

ASC/SYSPC (Security Office)  
1801 TENTH ST ROOM 103  
WPAFB OH 45433-7625

5/11/99 SM

## GENERAL INTELLIGENCE MATERIAL/FOREIGN DISCLOSURE

1. **Special Requirements for General and Foreign Intelligence Material.** In addition to the requirements and controls for classified material, the Director, Central Intelligence, sets up additional requirements and controls for intelligence in the possession of contractors. The contractor must:

a. Maintain control of all intelligence materials released in his or her custody in accordance with DOD 5220.22-M, the National Industrial Security Program Operating Manual (NISPOM), January 1995, paragraphs 5-200, 201 and 202 for control. Contractors agree that all intelligence material released, all reproductions and other material generated (including reproductions) are the property of the US Government.

b. Maintain control of all reproduced intelligence data in the same manner as the original.

c. Destroy intelligence materials in accordance with approved methods identified in the NISPOM.

d. Restrict access to those individuals with a valid need-to-know who are actually providing services under the contract. Further dissemination to other contractors, subcontractors, or other government agencies and private individuals or organization is prohibited unless authorized in writing by the Contracting Officer's Representative (COR) with prior approval of ASC/NAIC/POA.

e. Not release intelligence data to foreign nationals or immigrant aliens, regardless of their security clearance or contract status, without advance written permission from the COR, Foreign Disclosure Policy Office (ASC/SYSR), and ASC/NAIC/POA.

f. Ensure that each employee having access to intelligence material is fully aware of the special security requirements for this material.

2. **Returning Intelligence to the Air Force.** Contractors must return intelligence data to the COR at the termination or completion of a contract unless the COR has provided written approval for the contractor to retain for an additional two years. If retention is required beyond the two year period, the contractor must again request and receive written retention authority from the COR. If the COR grants retention authority, he or she must provide a copy of the written approval to ASC/NAIC/POA.

3. **Release of Classified and Unclassified Information to Foreign Government and Their Representatives.** Any military activity or defense contractor receiving a request from a foreign government or a representative thereof, for intelligence data about this program, shall forward the request to ASC/SYSR and ASC/NAIC/POA. Information released under Foreign Military Sales (FMS) must comply with the specific USAF disclosure guidance issued for the specific FMS customer.



## ADDENDUM TO DD FORM 254

08 February 1999

USE OF SPECIAL INTELLIGENCE MARKINGS1. Authorized Control Markings of Intelligence Information

## a. "Dissemination and Extraction of Information Controlled by Originator (ORCON)".

This marking may be used only on classified intelligence that clearly identifies or would reasonably permit ready identification of intelligence sources or methods that are particularly susceptible to countermeasures that would nullify or measurably reduce their effectiveness. It is used to enable the originator to maintain continuing knowledge and supervision of the further use of intelligence beyond the original dissemination. This control marking may not be used when access to the intelligence information will reasonably be protected by use of its classification marking (i.e. Confidential, Secret, Top Secret), or by use of any other control marking specified herein.

## b. "Not Releasable to Foreign Nationals (NOFORN)"

This control marking is used to identify classified intelligence material that may not be released in any form to foreign governments, foreign nationals, or non-US citizens without permission of the US Government originator, and then only when released in compliance with the National Disclosure Policy.

## c. "Authorized for Release to (Name of country(ies)/international organization"

This marking is used to identify classified intelligence material that the US Government Originator has predetermined to be releasable or has been released through established foreign disclosure channels to the indicated country(ies) or organization.

2. Procedures Governing Use of Control Markings

a. Any recipient desiring to use intelligence in a manner contrary to the restrictions established by the control markings set forth above, shall obtain the advanced permission of the originating agency. Such permission applies only to the specific purposes agreed to by the originator and does not automatically apply to all recipients. Originator will ensure that prompt consideration is given to recipients' requests, with particular attention to reviewing and editing if necessary, sanitized or paraphrased versions to derive a text suitable for release subject to lesser or no control markings.

b. The control markings authorized above shall be shown on the title page, front cover, and other applicable pages of documents, incorporated in the text of electrical communications, shown on graphics, and associated (in full or abbreviated form) with data stored or processed in automatic data processing systems. The control markings also shall be indicated by parenthetical use of the markings abbreviations at the beginning or end of the appropriate portions. If the control markings apply to several or all portions, the document may be marked with a statement to this effect rather than marking each portion individually.

c. The control markings in paragraph one (1) shall be individually assigned at the time of preparation of intelligence products and used in conjunction with security classifications and other markings specified by EO 12958 and its implementing ISOO Directive. The markings shall be carried forward to any new format in which the same information is incorporated including oral and visual presentations.

Current Guidance

Implementation of DCID 1/7, 30 June 1998

## FOR OFFICIAL USE ONLY (FOUO)

The following procedures will be used to protect FOR OFFICIAL USE ONLY (FOUO) information.

1. **HANDLING:** Access to FOUO material shall be limited to those employees who need the material to do their jobs. The FOR OFFICIAL USE ONLY marking is assigned to information when created by a DOD User Agency. FOR OFFICIAL USE ONLY is not a classification, but requires extra precautions to ensure it is not released to the public.
2. **MARKING:**
  - a. Mark an unclassified document containing FOUO information "FOR OFFICIAL USE ONLY" at the bottom of each page containing FOUO information and on the bottom of the front page or front cover (if any) and on the back of the last page and on the back cover (if any).
  - b. In a classified document, mark:
    - (1) An individual paragraph that contains FOUO, but not classified information, by placing "(FOUO)" at the beginning of the paragraph.
    - (2) The top and bottom of each page that has both FOUO and classified information, with the highest security classification of the information on that page.
    - (3) "FOUO" at the bottom of each page that has FOUO information but is not classified..
    - (4) If a classified document also contains FOUO information or if the classified material becomes FOUO when declassified, place the following statement on the bottom of the cover or the first page, under the classification marking: "NOTE: If declassified, review the document to make sure material is not FOUO and not exempt under AFI 37-131 before public release.
  - c. Mark other records, such as computer print outs, photographs, films, tapes, or slide "FOR OFFICIAL USE ONLY" so that the receiver or viewer knows the record contains FOUO information.
  - d. Mark each part of a message that contains FOUO information. Unclassified messages containing FOUO information must show the abbreviation "FOUO" before the text begins.
  - e. Make sure that documents that transmit FOUO materials call attention to any FOUO attachments.
3. **STORAGE:** To safeguard FOR OFFICIAL USE ONLY records during normal duty hours, place them in an out-of-sight location if your work area is accessible to persons who do not have a valid need for the information. After normal duty hours, store FOUO records to prevent unauthorized access. File them with other unclassified records in unlocked files or desks when normal internal building security is provided. When there is no internal security, locked buildings or rooms usually provide adequate after-hours protection. For additional protection, store FOUO material in locked containers such as file cabinets, desks, or bookcases. Expenditure of funds for security containers or closed areas solely for the protection of FOUO data is prohibited.
4. **TRANSMISSION:** FOUO material shall be transmitted by the same methods as other UNCLASSIFIED material. Discussion of FOUO material on the telephone is authorized if necessary for performance of the contract. FOUO information may be transmitted over telephone lines in digital form, by telecopies, or by other commercial teletype lines without encryption.
5. **RELEASE:** FOUO information may be released only to DoD components, officials of DoD component, and other DoD contractors when needed to conduct official DoD business.
6. **DESTRUCTION:** When no longer needed, FOUO information may be disposed of by any method which will preclude its disclosure to unauthorized individuals.

## NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY

1. Thirty days **before** the date Contractor operations will begin on Wright-Patterson AFB OH, the Contractor shall provide ASC/SYSPC, 1801 Tenth Street, WPAFB, OH 45433-7625 the following information:

- a. The name, address, and telephone number of your company's Facility Security Officer and your designated on-site security representative;
- b. The contract number and military contracting command;
- c. The highest classification category of defense information to which Contractor employees will have access;
- d. The date Contractor operations will begin on WPAFB OH;
- e. The estimated completion date of operations on WPAFB OH;

2. This requirement is in **addition** to visit request notification procedures contained in DoD 5220.22M, National Industrial Security Program Operating Manual, Chapter 6.

**EMISSION SECURITY (EMSEC) REQUIREMENTS**  
**(FORMERLY TEMPEST REQUIREMENTS)**

**EMISSIONS SECURITY ASSESSMENT REQUEST (ESAR)**

**FOR TOP SECRET SYSTEMS**

1. In addition to the information required for all classified systems, the following will be required for Top Secret processing:

a. Identify the radius (in meters) of the physical control space available around the system, equipment, or facility. Describe the barriers, doors, fences, walls, etc that define the area. Describe the control exercised over the area during duty and nonduty hours. Describe other factors which contribute to control (i.e., visitor procedures, escort requirements, searches of personnel and/or vehicles, etc).

b. Identify the type and location (relative to the classified system) of any unfiltered/telephone or communication lines, shielded or unshielded twisted pair cables or fiber, underground or unfiltered power lines, conduit, heating and air conditioning ducts, water pipes, etc, that transgress the established controlled area.

c. Describe the building in which the classified system(s) is housed, i.e., concrete block outer walls, 2" X 4" and single ply gypsum board inner walls, true floor to true ceiling walls, metallic (steel) or solid wood doors, windows (if there are windows, describe the type of coverings on them), etc.

d. Diagrams and/or drawings would be extremely helpful.

2. Additional information may be requested upon review of the documentation provided.